

Nar Nar Goon Primary School



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School web-site: <http://www.narnargoonps.vic.edu.au/>

YR 3-6 DIGITAL TECHNOLOGY

ACCEPTABLE USE AGREEMENT

NAME: _____ YEAR: _____

I agree that:

- I will respect the resources and use them properly
- I will be patient and allow time for applications to open
- I will log on using only my class or individual "user name", including when accessing the internet sign in programmes such as Lexiles and email
- I will only save appropriate files for my school work onto my USB
- I will only download items related to my school work and I must put things into my own words when collecting information for my work
- I will take care when printing and limit the number of copies, printing in black and white only until given permission by a teacher to use colour
- Network facilities, including the internet, are to be used for school work purposes only
- Educational games that are used at school are only to be used with teacher permission
- All plugs and leads to the computers are to remain as found
- I will use digital resources safely to avoid damage and harm to the resources and to people
- I will not change settings on digital technology
- Food and drink will be kept away from digital technology at all times
- When I finish using a digital resource, I will log off correctly and shut down if I need to
- I will place the device back into the correct charging station. If in the Computer Lab I will leave the room/working area in a neat and tidy state
- I will report an inappropriate website I find by accident, to a teacher, and leave it immediately
- The content of my communications, eg email messages, blogs and downloads must be appropriate and respectful
- Cyber Bullying is taken seriously and I understand it will not be tolerated at this school
- I will only play music with my teacher's permission
- I will gain permission from my Principal before using any personal digital resources (including iPods, mobile phones, iPads etc) from home
- I will look after my own property (headphones and USB) and anything that becomes damaged I will replace
- I will follow the Digital Technology Policy guidelines on Copyright, Privacy Settings & Social Media
- Google Apps for Education will only to be used for school related purposes

I acknowledge and agree to follow these rules. I understand that my access to the internet and digital technology at school will be renegotiated if I do not act responsibly.

I have read the ICT agreement carefully and understand the significance of the conditions and agree to abide by these conditions. I understand that any breach of these conditions will result in internet and digital technology access privileges being suspended or revoked. I understand that when using the internet, I am part of a wider digital community and agree to use this space ethically. I am aware that what I share in a digital space can be accessed by others and used at any time. I also understand that if the device is lost or damaged outside of the warranty arrangement, that I will be liable for replacement or repair of the device. N.B This agreement will apply for 2019.

Name of Student: _____ Student Signature: _____ Date: __/__/__

*I have read and discussed this Digital Technology agreement with my child.

Name of Parent / Guardian: _____ Signature of Parent / Guardian: _____

Date: __/__/__