Dear Parents and Friends,

EMERGENCY MANAGEMENT:

On Tuesday morning I attended a Bus Briefing with Christine Riley (our newly appointed Bus Coordinator) at Pakenham Secondary College. Also in attendance were representatives from each of the network schools who use the bus system, the police and a representative from the three major bus companies. In summary, the procedures we put in place in the event of an emergency along the bus routes are as follows:

- If a bus service was forced to cancel (eg: a code red day where a fire has been detected), a call would be made to the Secondary School Coordinator who in turn would call our school alerting us to the cancellation. We would then send out an SMS to all parents of those bus travellers and they would need to make arrangements to pick their children up.
- The same procedure would occur before school if a cancellation was necessary. As soon as the Secondary School Coordinator contacted the school, we would immediately alert the parents involved via text.
- If for some reason the bus was unable to proceed along the designated route after leaving the school (eg: a fire ahead or car accident blocking the road) the bus would return to Nar Nar Goon Primary School and all parents would be contacted accordingly. As always, the children would remain in the Multi-Purpose Room for their parents.

Prior to the commencement of the new school year, our OHS team updated all of our Emergency Management policies and procedures to ensure that we are well prepared if an emergency situation was to present itself at our school during the day. In the event of an emergency we have a number of designated evacuation points that the children practice evacuating to regularly throughout the year. In brief they are as follows:

- In the event of a “LOCKDOWN” (eg: an intruder on the school grounds) an alarm and/or PA announcement would be made and the teachers would immediately lock all external doors to the buildings and instruct the children to a safe corner/space in the classroom out of view of the windows.
- Designated staff members would check all toilets and outdoor areas.

- In the event of an “EVACUATION” (eg: building fire) there are three designated areas that we would potentially go to, depending on the threat:
  1: Basketball Court 2: Multi Purpose Room 3: Community Hall on Spencer Street

If we were required to leave the township for Emergency purposes, (OFFSITE EVACUATION) we have an arrangement with the bus lines to evacuate to Pakenham Secondary College.

We would communicate with parents only when it is safe to do so (and everyone is accounted for). The method of communication would be to the schools website in the first instance, via SMS in the second instance and via email and/or the PAFA Facebook page in the third instance. In case of an emergency it is really important that parents do not rush to the school – we would let you know when it is safe to do so. These procedures highlight the vital importance of ensuring we have correct and up to date contact information for every single student including current secondary emergency contact details. Please be vigilant in ensuring that you update all emergency numbers as soon as they change. We hope never to have to implement these plans, but it is necessary to be prepared just in case.

PARENT/TEACHER INTERVIEWS:

Parent / Teacher interviews are scheduled for next Tuesday 14th February. This is your opportunity to meet your child/ren’s new teacher/s and provide them with any information you believe the teacher needs to know about your child/ren. Please be aware that this is only the third week of a new school year and teachers are still very busy testing, assessing and getting to know your children and as such, there is limited information they can provide to you at this stage. It is really important that you take this as an opportunity to connect with your child’s teacher to establish a quality home/school relationship.

If your scheduled interview is before 3:30, you can collect your child from the Specialists who are looking after the child. If your interview is after 3:30, you can collect your child from the Specialists who are looking after the child from 3:30 onwards, if they are available. If your child is in the specialists care beyond 3:30, the school will contact you to arrange a new time. It is really important that you contact the school if you are unable to attend your interview.

PAFA AND SCHOOL COUNCIL AGM:

A note went home on Monday calling for nominations for parents to join School Council. The closing date for nominations is Friday 10th February and nomination forms are available at the office. Our School Council AGM is scheduled for Monday 27th February. PAFA is also looking for new members and would warmly welcome anyone interested in joining this important committee. The PAFA AGM is scheduled for this coming Monday 13th February and is held in the staffroom.

SPECIAL VISITOR:

On Wednesday 15th February, we are very honoured to welcome Debbie Locco – South Eastern Victoria Area Manager of the Education Department. Debbie will be welcomed to the school by our new school captains and will be taken on a tour of our lovely school!

SWIMMING CARNIVAL

Finally, I would like to thank in advance all parents and volunteers who are helping out with the Swimming Carnival tomorrow. Thank you also to Steve Laforet for his entire organisation of the day. (He was extremely pleased that all children had their permission slips returned by the due date for the first time ever!! – thank you one and all!!) We are looking forward to a great day! Don’t forget to ensure your children have sunscreen, hats and T shirts!

Kind Regards,

Mrs Fran Van Lambaart
DIARY DATES

**FEBRUARY**

Friday 10th  Y3-6 Swimming Carnival—Pakenham Outdoor Pool
Monday 13th  PAFA AGM
             Richmond Football Club Visit
Tuesday 14th Parent Teacher Interviews 1.40pm-7.30pm
Friday 17th  Y5/6 Interschool Sport
Wednesday 22nd District Swimming
Friday 24th CURRICULUM DAY
Monday 27th School Council AGM 7pm

**MARCH**

Friday 3rd  Y5/6 Interschool Sport
Wednesday 8th Division Swimming
Friday 10th  Y5/6 Interschool Sport
Monday 13th  LABOUR DAY HOLIDAY
Thursday 16th School Photos (info to follow)
Friday 17th  Y5/6 Interschool Sport
Friday 24th  Y5/6 Interschool Sport
Monday 27th School Council 7pm
Friday 31st  CSEF Applications due

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**STUDENT DETAIL FORMS**

Student Detail forms have been sent home to every family. These also include important Occupation Code Forms, both of which must be returned to the school whether or not there are any changes.

Please check all details carefully and return to the office as soon as possible so that our records can be updated.

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**LATE ARRIVALS**

27
Congratulations to these children for receiving this week’s awards.

E4 EXCELLENCE

Kiara D
Jai W
Marshall F
Chase H
Jake W
Abbey M
Jacob C
Tayla V
Toby K
Anthony M

CHILDREN WITH ASTHMA

A reminder that it is a requirement that if children need the use of a spacer when using asthma medications that it must be supplied from home.

Please supply us with your child’s named spacer if you have not done so.

Keep Me Home If...

Special Needs & Medically Fragile Children
NEED you to KEEP your Sick Child Home
A Very Special Needs Resource

When Your Child is Sick: Do Not Intentionally Expose Them to Others

Talk to your family about active ways to get to school safely
Welcome back everyone for 2017. We are going to be running Learning Numeracy sessions on Tuesday mornings again this year, but at the earlier time of 9:05am. This program provides personalised maths instruction to students at their own individual level. As a result, our students are scattered throughout the classrooms, working on the place value concept they need the most in order to progress. All classrooms, from Foundation to the Year 6 class are involved, as are all teaching and support staff. We need many volunteers to make this program run effectively. If you can lend a hand on Tuesday mornings for an hour, have a WWC and a desire to support your school and its students, please let Jacqui Cutler, Fran Van Lambaart or your child’s teacher know.

Sessions begin Tuesday 21st February.

Thanks for your support J

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**School Uniform**

It is our School’s policy that all students wear school uniform.

Our school uniform is:

**Summer**

- **Girls:** Blue check frock, navy blue shorts, pale blue or navy blue polo shirt.
- **Boys:** Navy blue shorts, pale blue or navy blue polo shirt.

**Winter**

- **Girls:** Navy blue track suits, navy blue windcheater with pale blue or navy blue polo shirt or skivvy
- **Boys:** Navy blue track suits, navy blue windcheater with pale blue or navy blue polo shirt or skivvy.

Our uniform is available from Beleza, John Street, Pakenham 5941 4989.

As a cheaper alternative we have iron on school logos in blue or white available for purchase ($1.00 each) from the office, if required.

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**PLEASE NOTE THAT PAYMENTS FOR BOOK CLUB CANNOT BE ACCEPTED AT THE SCHOOL. ALL ORDERS AND PAYMENTS MUST BE DONE ONLINE**

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**Introducing**

**Book Clubs LOOP for Parents**

**LOOP** is Scholastic Book Clubs Linked Online Ordering & Payment platform for Parents.

If you want to pay by credit card for your online Book Club order, LOOP makes it easy! It eliminates the need for paper order forms plus your online order is submitted to the school safe and sound.

Log in to www.scholastic.com.au/LOOP or download our iPhone and iPad app from the App Store or get it on Google Play for Android.

- For a quick start, just click on ORDER in the top menu or REGISTER first to save your details for next time
- Select your school and your child’s class
- Enter your child’s first name and last initial (so the school knows who the book is for)
- Enter the item number from the Book Club catalogue
- You can order for multiple children at once if they attend the same school
- All orders are linked directly to the school for submission to Scholastic Books. Books will still be delivered to your child’s classroom if you order by the close date.
- There’s no need to return paper order forms or payment receipt details to your school.

**2017 Term Dates**

**Term 1**

- Monday 30\(^{th}\) January (Staff only)
- **Tuesday 31\(^{st}\) January – Friday 31\(^{st}\) March**
  - Monday 13\(^{th}\) March – Labour Day
  - Friday 14\(^{th}\) April – Good Friday
  - Monday 17\(^{th}\) April – Easter Monday

**Term 2**

- **Tuesday 18\(^{th}\) April-Friday 30\(^{th}\) June**
  - Tuesday 25\(^{th}\) April - ANZAC Day
  - Monday 12\(^{th}\) June - Queen’s Birthday

**Term 3**

- **Monday 17\(^{th}\) July – Friday 22\(^{nd}\) September**

**Term 4**

- **Monday 9\(^{th}\) October – Friday 22\(^{nd}\) December**

Your feedback is important to us. If you have a concern or would like to raise a complaint as a parent, please speak to the classroom teacher in the first instance, Team leader in the second instance (ie: Prep: Jodie Watt, Grade 1/2: Keira Vukovic, Grade 3-6: Jacqui Cutler). Otherwise, please contact the principal Mrs Fran Van Lambaart by calling the office to arrange an appointment.
NAR NAR GOON
JUNIOR FOOTBALL CLUB
Footy Season is nearly here!
Come along to our first pre-season Open Training Night.
Wednesday 15th February 5-6pm
All ages – boys and girls
Everyone welcome!

Enquiries- Dave 0414 328 307

2017 Bunyip Soccer Club Registration Day
All junior players Boys and Girls (U7s – U16s) are invited to attend one of two Registration days to be eligible to play the 2017 season.
This includes all previous and prospective players.
Registration will take place at the Bunyip Soccer grounds:
Sunday 19th February, 10.00am – 12pm.
Wednesday 22nd February 4:00pm to 6pm
Looking for Junior Coaches/Volunteers, please express interest if interested.
Payment of fees is required at time of registration.
Cheque, cash or eftPos accepted.
Hope to see you there!
FINANCIAL ASSISTANCE
INFORMATION FOR PARENTS

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government’s commitment to breaking the link between a student’s background and their outcomes.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors, excursions encourage a deeper understanding of how the world works and sports teach teamwork, discipline and leadership. All are part of a healthy curriculum.

CSEF will be provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:
• $125 for primary school students
• $225 for secondary school students.

HOW TO APPLY

Contact the school office to obtain a CSEF application form or download from www.education.vic.gov.au/csef

MORE INFORMATION

For the CSEF application closing dates and more information about the fund visit www.education.vic.gov.au/csef
CSEF ELIGIBILITY

Below is the criteria used to determine a student’s eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

• on the first day of Term one, or;
• on the first day of Term two;

a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder; OR

b) Be a temporary foster parent, and;

c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: www.education.vic.gov.au/csef

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian’s concession card being successfully validated with Centrelink on the first day of either term one (30 January 2017) or term two (18 April 2017).

PAYMENT AMOUNTS

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

• Primary school student rate: $125 per year.
• Secondary school student rate: $225 per year.

The CSEF is paid directly to your child’s school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student’s date of birth. For more information, see: www.education.vic.gov.au/csef

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

HOW TO COMPLETE THE APPLICATION FORM

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
   Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
   If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.

2. Complete the STUDENT/S DETAILS section for students at this school.

3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2017 closes on 30 June, 2017.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.
CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

Nar Nar Goon Primary School

School REF ID - 2248

Parent/legal guardian details

Surname

First name

Address

Town/suburb

State

Postcode

Contact number

Centrelink pensioner concession OR Health care card number (CRN)

☐ ☐ ☐ - ☐ ☐ ☐ ☐ - ☐ ☐ ☐ ☐ - ☐ OR

☐ Foster parent* OR ☐ Veterans affairs pensioner

*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

Student details

<table>
<thead>
<tr>
<th>Child's surname</th>
<th>Child's first name</th>
<th>Student ID</th>
<th>Date of birth (dd/mm/yyyy)</th>
<th>Year level</th>
</tr>
</thead>
</table>

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.

- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.

- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.

- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.

- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant ___________________________ Date __/__/__
Dear Parents/Carers

Welcome back for 2017.

Parent/Teacher interviews will be taking place in Week Three on Tuesday 14th February (1:40-7:30pm). This is a fantastic time to introduce yourself to your child’s teacher and discuss any concerns or goals for the year. It is a wonderful opportunity for our staff to get a better picture of the students in their class in order to meet individual needs. Appointments will be scheduled for 10 minutes each. If you need to speak to your child’s teacher for a longer time slot, please feel free to schedule a longer meeting for another day.

Could you please fill out the form below and return it to your child’s classroom teacher as soon as possible. Interview times will be allocated on a “first in first serve” basis and we will endeavour to accommodate all families. The teachers will work together to ensure that siblings are allocated times as close together as possible.

Regards

Jacqui Cutler
Leading Teacher

2017 Term One Parent Teacher Interviews

Eldest Child’s Name and Grade: ____________________________

Siblings Name and Grades:

_____________________________________________________

_____________________________________________________

Preferred Interview time slots

1:40-3:30 / 3:40-5:30 / 5:40-7:30

Signed ___________________________ Date ____________________

27 Spencer St Nar Nar Goon 3812 Telephone: 5442 5311 Facsimile: 5442 5014
STRONG AND BOLD

RICHMOND FOOTBALL CLUB SUPERCLINIC

Children aged 5 to 12 years are invited to join AFL Gippsland and AFL South East for a superclinic hosted by the Richmond Football Club!

Some of the Tigers' biggest names will be in attendance to take fun footy drills and sign autographs!

Garfield Recreation Reserve
Beswick St, Garfield

Monday, 13 February
4:15PM

For more information, contact Matt on 0413 537 115 or at matthew.cracknell@afl.com.au
Dear Parents/Carers

With the commencement of the new school year we are calling for nominations from parents to become a part of the Nar Nar Goon Primary School Council.

The Constituting Order of Nar Nar Goon Primary School confirms the composition of Council as:
- eight (8) elected Parent Representatives
- four (4) DET (Dept of Education and Training) employees
- one (1) non-DET community member from the school community (excluding DET employees) having a special interest in the school

Elected members of the Nar Nar Goon Primary School Council have two-year terms of office with some members retiring on 31 March each year. Community members of Nar Nar Goon Primary School Council have a two-year term which also terminates on 31 March. Elections are conducted according to DET School Council Standing Orders and Regulations. This year we have three (3) parent vacancies, one (1) community member vacancy and one (1) DET employee vacancy.

School Council meets once a month on a Monday at 7:00pm. If you are interested in nominating for school council, you can obtain a nomination form at the front office and return it by Thursday 10th February. If there are more nominations than vacancies for School Council, an election process will be instigated. The timeline for this process is listed below:

<table>
<thead>
<tr>
<th>SCHOOL COUNCIL ELECTION PROCESS AND TIMETABLE.</th>
<th>NAR NAR GOON PRIMARY SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Notice for election and call for nominations.</td>
<td>Monday 6th February</td>
</tr>
<tr>
<td>b) Closing date for nominations</td>
<td>9:00 am, Friday 10th February</td>
</tr>
<tr>
<td>c) Date by which the list of candidates and nominators will be posted.</td>
<td>Tuesday 14th February</td>
</tr>
<tr>
<td>d) Date by which ballot papers will be prepared and distributed.</td>
<td>On or before Thursday 16th February</td>
</tr>
<tr>
<td>e) Close of ballot</td>
<td>Wednesday 21st February - 4 pm</td>
</tr>
<tr>
<td>f) Vote count</td>
<td>Thursday 23rd February</td>
</tr>
<tr>
<td>g) Declaration of poll</td>
<td>Friday 24th February - 3 pm</td>
</tr>
<tr>
<td>h) First council meeting to elect office bearers and to co-opt community members (the principal will preside.)</td>
<td>Monday 27th February</td>
</tr>
</tbody>
</table>

If you would like more information please do not hesitate to speak to myself or our 2016 school council president Wayne Tynemsen. Or alternatively, you can access further information at the following website address: [http://www.education.vic.gov.au](http://www.education.vic.gov.au)

Regards
Fran Van Lambaart
Principal
Nar Nar Goon Primary School